

## Step 1: Download the App

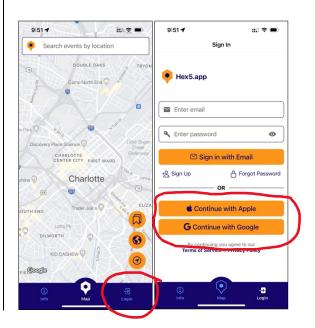
Get the app for iPhone from the Apple Store: Download Here.



## Step 2: Login

Open the app and click on **Login** at the bottom right of the screen.

Login fast with your Gmail/Google or Apple account:

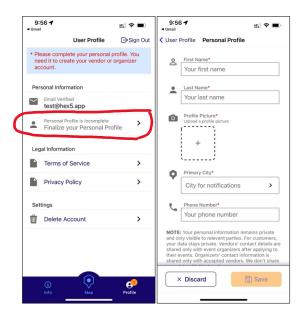


## Signing Up with Email?

- Enter your email and create a password.
- Check your inbox for a verification email from Hex5.app.
- Click the verification link, then proceed to Steps 3 & 4.

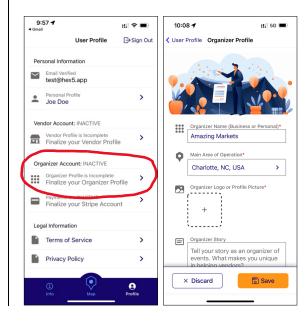
### Step 3: Set Up Your Personal Profile

This unlocks notifications for new events and allows you to create your Organizer Account.



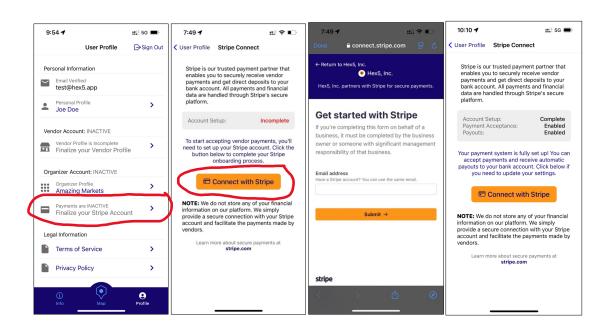
### Step 4: Complete Your Organizer Profile

Enables you to create and publish popup markets. Notifies our network of vendors when new markets are available.

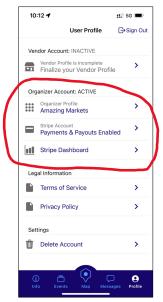


## **Step 5: Set Up Your Stripe Account**

You'll need a Stripe account to accept vendor payments and receive bank payouts. Create an account at <u>stripe.com</u> if you don't have one, then connect it inside the Hex5 app.



Once done, your Profile screen should confirm: Organizer Account: ACTIVE.





#### **Step 1: Set Event Address**

Enter the event address in the search bar. Select the correct address and tap "+ Add Event".



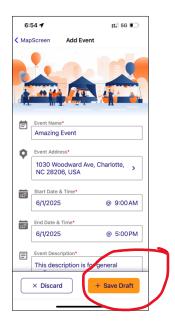
#### Step 3: Preview Draft Event

Swipe up to preview how vendors will see your event.



# **Step 2: Complete Event Details**

Fill in all required event details. Tap "Save". Your event is now saved as a draft.



#### **Step 4: Publish Your Event**

Once published, all vendors in the network will receive a notification. Vendors can now apply to your event.

